



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	REAL ESTATE APPRAISERS SUBCOMMITTEE
MEETING DATE AND TIME:	Tuesday, May 6, 2010 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware 1st Floor Hearing Room , PSC of the Cannon Building
MINUTES APPROVED:	6/8/2010

MEMBERS PRESENT

William Diveley
Stephen Huston
Gary Parker

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Nicole Williams, Administrative Specialist II

MEMBERS ABSENT

None.

CALL TO ORDER

Mr. Huston called the meeting to order at 9:39 a.m.

STRATEGIC PLANNING

Discussion on Licensure/Certification of Assessors

Mr. Huston advised that the Council is mandated to put into place a minimum of educational standards and experience requirements for assessors. Ms. Williams provided the members with copies of the State of Minnesota and Michigan's assessor certification standards. Ms. Williams advised the members of minutes from the May 18, 2006 Council meeting regarding "establishing a work group to establish educational standards for assessors" and that the subcommittee had not been established fully until now. Mr. Huston advised the members of Minnesota's regulations. The members reviewed Minnesota's regulations and discussed. Mr. Huston inquired if Delaware would need to certify assessors on different levels as Minnesota. Ms. Williams advised that MN may have 3 different levels b/c they are a bigger state, therefore DE being a smaller state may only need to have one certification level. Mr. Diveley advised that it would best be to formulate regulations that are complete rather than just establishing general certification standards. Mr. Huston advised that the regulations should not delineate different certification levels if not needed for assessor certification in Delaware.

Mr. Parker inquired if this matter was mandated by the Appraisal Qualifications Board or the State. Mr. Huston advised that this regulation was State mandated. Mr. Parker advised that the regulations drafted by Phil McGinnis of the RE Commission specifically refer to mass appraisal and inquired about licensure of assessors of municipalities. He suggested that the current draft language should be a more detailed in experience regarding highest and best use analysis, model specification, and model calibration for tax assessment purposes. Mr. Parker further advised of Pennsylvania's regulations for certification of assessors. Mr. Huston advised about Maryland's regulations for Assessors. Ms. Williams advised that she did not have information for Maryland but can inquire from Maryland for this information. Ms. Williams will have this for the next meeting.

The members further discussed. Mr. Parker inquired if §4019 (d) implies that the employees are exempt. The members determined that this section only applies to appraisers.

Ms. Williams will make contact with other states regarding assessor regulations and inquire about the adoption of another state's regulations with Ms. Murphy. Ms. Williams will extend an offer to Mr. McGinnis to attend the next Subcommittee meeting and Mr. Diveley, Mr. Parker, and Mr. Huston will offer others to attend to provide input as well.

Other Business Before the Board (for discussion only)

There was no other business.

Public Comment

None.

Next Scheduled Meeting

To be determined. The meeting notice will be posted in accordance to Division Policy.

Adjournment

There being no further business, Mr. Diveley made a motion, seconded by Mr. Parker, to adjourn the meeting at 10:41 a.m. The motion was unanimously carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Williams".

Nicole M. Williams
Administrative Specialist II